

**BOARD OF EDUCATION
525 SUNSET RIDGE ROAD
NORTHFIELD, ILLINOIS 60093
FINANCE & FACILITIES COMMITTEE MEETING
April 9, 2019
6:00 p.m.**

MINUTES

ROLL CALL: (6:05) p.m.

Mr. Subeck called the meeting to order at 6:05 p.m. and upon roll call, the following were present:

Present: Mrs. Detlefsen, Mr. Hayes, Mr. Subeck

Absent: None

Also Present: Mrs. Peterson, Mr. Spaan, Mr. Beerheide, Mr. Dreher
Dr. Greene, Dr. Stange, Mr. Welch

APPROVAL OF MINUTES:

2.1 Finance/Facilities Committee Meeting – January 22, 2019

Mrs. Detlefsen moved to approve the minutes of the January 22, 2019 Finance/Facilities Committee meeting. Mr. Hayes seconded the motion. All were in favor. The Motion was approved.

OLD BUSINESS:

3.1 Capital Improvement Update

Mr. Dreher reviewed the plumbing work completed at Middlefork School. Dr. Stange provided an overview of an issue identified by the Village of Northfield relative to the depth of the water main at the new Sunset Ridge School. In brief, the standard depth for the water meter is 5 feet from the top of the pipe, and the actual depth of the water main was measured by the Village to be at 3 foot 10 inches. A number of options to remedy the situation were discussed, all being at the expense of Hoffman Excavation who installed the water main.

NEW BUSINESS:

4.1 PTAB Update

Mr. Beerheide noted that the historic PTAB settlement agreements related to the Kraft Foods, Inc. property have been paid in full

4.2 HVAC Preventative Maintenance

Mr. Dreher reviewed the proposed preventative maintenance contract for HVAC equipment at the new Sunset Ridge School.

4.3 Call One Contract

Mr. Beerheide reviewed proposed contract with Call One for the copper phones lines in the District. The Board inquired if all of the lines were still necessary and asked that the administration look into this question.

4.4 Smith Maintenance Contract Renewal

Mr. Beerheide discussed the proposed terms for the contract renewal with Smith Maintenance Company.

4.4 Overview of July Through February Financials

Mr. Beerheide reviewed the July through February financials, highlighting that revenues and expenditures are on-track. He also noted that the District received the \$108,000 rebate check from Commonwealth Edison, related to the installation of the solar panels.

NEXT MEETING:

5.1 Next Meeting: July 16, 2019 – 6:00 p.m.

ADJOURNMENT: It was moved by Mr. Hayes seconded by Mrs. Detlefsen to adjourn the meeting at 6:48 p.m. All were in favor.

_____ Chairperson, Finance/Facilities Committee

_____ Secretary, Board of Education

Approved _____, 2018